

SM – 04 CLEANING OF VEHICLES	
1.	TIMETABLE FOR INDIVIDUAL SANITATION ACTIVITIES
1.1	<p>✓ Daily tasks</p> <ul style="list-style-type: none"> - removal of coarse dirt from the floor of the interior of the driver's cab and the loading area
1.2.	<p>✓ Weekly tasks</p> <ul style="list-style-type: none"> - vacuuming seats and interiors - washing of the interior of the driver's cab and the loading area of cars
	<p>✓ Monthly tasks</p> <ul style="list-style-type: none"> - washing the loading area of the car with a disinfectant solution - washing the car exterior according to need and degree of pollution (min. once a month) <p>Disinfectant solutions are prepared by carefully measuring (weighing) doses of disinfectant and water. When performing disinfection, the suitability of the choice of disinfectant and the principle of rotation of disinfectants must be respected in order to prevent the development of resistance of microorganisms to the product used for a long time. Disinfection is carried out either by subcontracting or disinfection is carried out by the carrier according to a precisely defined procedure, which is recorded as a separate process in the carrier's directive.</p> <p>Abroad, disinfection is performed exceptionally if necessary:</p> <ul style="list-style-type: none"> a.) when changing the transported goods from medicines to food and vice versa

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	<p>b.) in case of food contamination</p> <p>c.) after an accident or incident</p> <p>d.) A contract is signed with the company and a safety data sheet of the disinfectants used and the concentration is presented.</p>
2.	CLEANING
2.1.	<p>✓ CLEANING METHODS</p> <ul style="list-style-type: none"> · Mechanical - cleaning the interior walls, floor and ceiling of the vehicle · Chemical - use of special disinfectants approved by the Chief Hygienist of the Slovak Republic, with a precisely determined concentration.
2.1.1	<p>✓ Floors</p> <p>Always wash any spilled solid (dust) substances before washing, sweep or vacuum on the seats. The floor is washed with warm detergent water and then wiped with clean drinking water. The floor is then disinfected with a disinfectant solution used by the company.</p> <p>For disinfection, disinfectant solutions are used to disinfect surfaces prepared by the process and in the concentration as described above.</p> <p>Dedicated automatic devices are reserved for washing. When washing the floor, the edges of the floors must be thoroughly cleaned; for heavier soiling, a plastic bristle brush is used to remove dirt. All washable areas of the car's transport space (floors, walls, doors) are washed</p>
2.1.2.	<p>✓ Seats</p> <p>During cleaning, remove dirt with a vacuum cleaner, in case of heavy soiling clean the seats with detergent</p>

2.1.3	<p>✓ Vehicle exterior</p> <p>It is cleaned automatically in washrooms with running water and detergent. A brush with fine bristles is used to remove dirt to prevent damage to the vehicle's paintwork. The technician continuously provides the necessary material and cleaning agents needed to perform maintenance. Each driver performs maintenance on the vehicle assigned to him. The maintenance is recorded in the form (F 043) Register of cleaning and disinfection of the cargo space in the vehicle with the date, ECV of the car and confirmed by his signature.</p>
3.	GENERAL PRINCIPLES FOR CLEANING AND DISINFECTION
	<p>The frequency of cleaning and disinfection is performed according to the specified sanitation schedule.</p> <ul style="list-style-type: none"> ♣ Disinfection is performed automatically after thorough washing and drying. The disinfectant solution is in a separate container (other than detergent water!) When manually disinfecting hard-to-reach areas. ♣ It is necessary to observe the exposure time of the disinfectant, until this time the disinfected place cannot be washed again, resp. use. ♣ At the end of the exposure period, the disinfected areas must be wiped off with clean drinking water ♣ Disinfectant solutions are prepared by a trained hygiene and sanitation worker. ♣ At the end of the sanitation, the dry room must be visually clean.